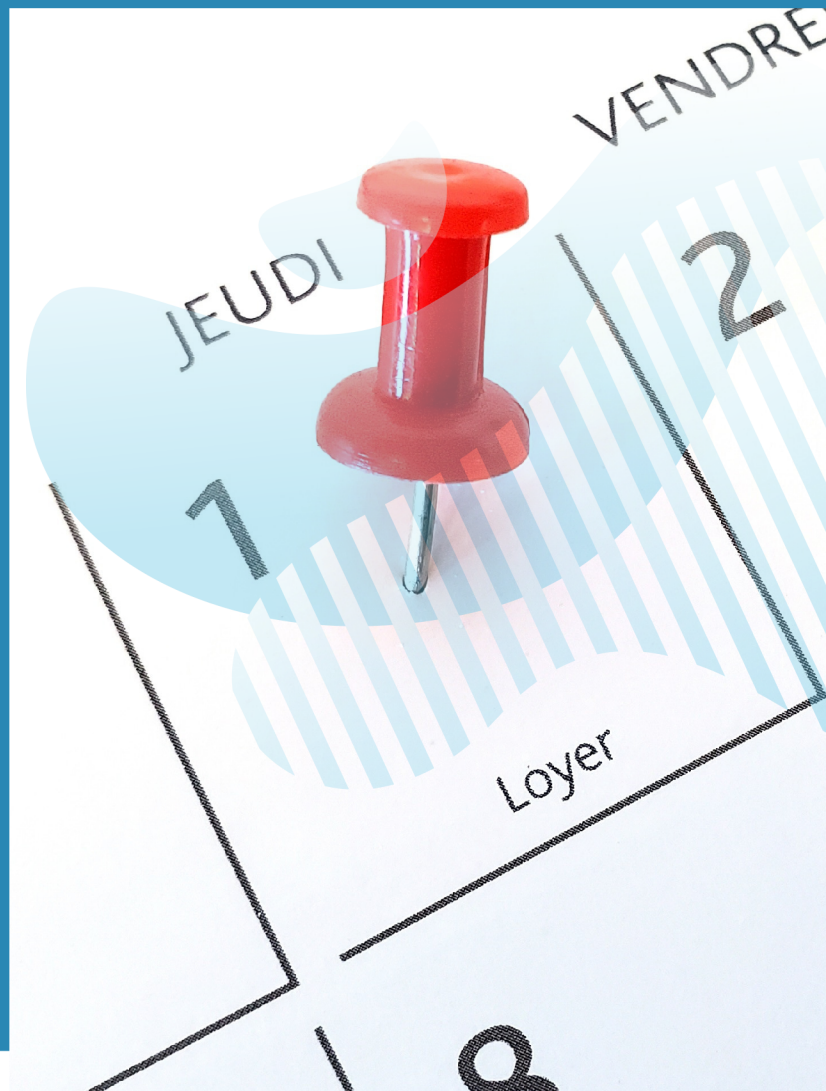
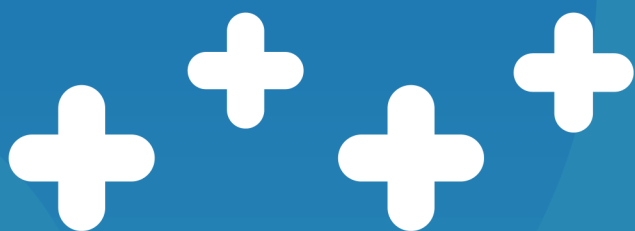


Direct debit

- An easy way to pay your rent!
- No need to go out!
- No risk of forgetting!
- No late payments!



To benefit from the program, follow these simple steps:

- Complete and sign the form on the back of this document.
- Attach an unsigned cheque (see example on the back). Write “void” on the cheque. On the back of the cheque, write your OMHM file number.
- Return the form to the OMHM.

Want to cancel? No problem!

You or the Office municipal d’habitation de Montréal may cancel the direct debit at any time. Call or write to us.

You can also pay online, over the phone or at the counter of your financial institution, or by cheque in the mail or directly at our offices.

First and last names of account holder(s)

Street

City

Postal code

Tel. no.

OMHM file no.

Name of financial institution

Street

City

Postal code

Institution no.

Branch no.

Account no.

I hereby authorize the Office municipal d'habitation de Montréal (OMHM) and the designated financial institution to make monthly withdrawals from my bank account to pay my rent as per the amount specified in my lease.

The OMHM must request my authorization for any other one-off or sporadic withdrawal of money.

I can cancel this authorization at any time by notifying the OMHM by phone or by mail at least 10 days before the date of the pre-authorized withdrawal. To obtain a sample cancellation form, I can contact my financial institution or go to www.cdnpay.ca.

I must inform the OMHM of any change at least 10 days before the date of the pre-authorized withdrawal. For example, if I change bank accounts, I will notify the OMHM. It will then make the monthly withdrawals from my new bank account.

I release the financial institution from any liability if the revocation is not respected, unless the institution has been grossly negligent.

I understand that the financial institution is not responsible for verifying that the payment was made in accordance with this authorization.

I understand that submitting this authorization to the OMMH is equivalent to submitting it to the financial institution named above.

I understand that I am responsible for having sufficient funds in my bank account. This withdrawal authorization may be cancelled due to insufficient funds. In the event of cancellation, I will have to use a different method to pay the amounts owing.

I waive the right to receive a notice of any changes made to the monthly amount that will be debited.

On behalf of the OMHM, the financial institution will reimburse me for any sums debited by mistake, within 90 days of this debit, for any of the following reasons:

- I never gave the OMHM written authorization.
- The debit was not made in accordance with my authorization.
- I cancelled my authorization.
- The wrong account was debited due to an error made by the OMHM.

I understand that I will have to make a written statement in this regard to my financial institution on a form provided for this purpose.

To cancel a pre-authorized withdrawal or for information about my rights and remedies, I can contact my financial institution or go to www.cdnpay.ca.

Amount of first withdrawal: \$ _____ First withdrawal to be made on: _____

BY _____
Signature of account holder

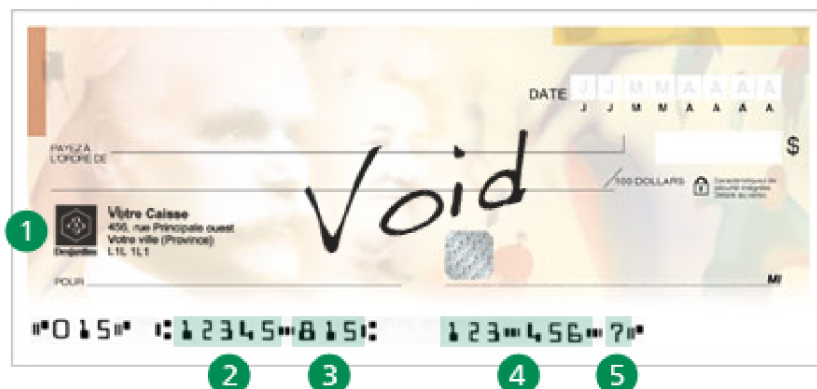
BY _____
Signature of second account holder*

On the _____ day of _____, 20____

*For joint accounts requiring two signatures.

NOTE: Remember to attach a voided cheque.

Example of a cheque specimen from Desjardins marked "Void"



1. Financial institution address
2. ID number
3. Crate transit number
4. Institution number
5. Account number or folio (including zeros)

- ✓ The information you provide on this form must be accurate. You must notify the OMHM of any changes.

- ✓ You need to be sure that there is enough money in your account (on the first day of the month).
- ✓ Authorized payments can only be made from Canadian banking institutions, in Canadian dollars.

For more information on the direct debit program, call your rental agent or the call centre at 514-872-6646

**Office municipal
d'habitation de
Montréal**

**400, boul. Rosemont
Montréal (Québec)
H2S 0A2**



Office municipal
d'habitation
de Montréal